Renewal Application Checklist

NAC 228.130	Description	Yes	No
228.130 (2)	An organization that has obtained a certificate for a program…must renew its certification within 1 year after obtaining the certificate. (Is this program renewing in a timely fashion?)		
228.130 (3)	An organization that wishes to renew its certification must submit a completed application for renewal to the committee at least 60 days before the certificate expires.		
228.130 (4a)	The application for renewal is complete.		
228.130 (4b) referencing 228.100 (3a)	Program employs, or retains as an independent contractor, one or more providers of treatment who are qualified pursuant to NAC 228.110 to treat persons who commit domestic violence.		
228.130 (4b) referencing 228.100(3b)	Program employs, or retains as an independent contractor, at least one supervisor of treatment who is qualified pursuant to NAC 228.110 to supervise the treatment of person who commit domestic violence		
228.130 (4c)	The program has passed the inspection of the committee conducted pursuant to subsection 1 of NAC 228.130 (annual on-site inspection).		
228.130 (4d) 1 referencing 228.210	Supervisors and providers have completed at least 15 hours of CEU's approved by the committee		
228.130 (4d) 2 referencing 228.115	1. Meets individually at least once each month with each provider of treatment they supervise;		
	2. Is available by telephone to consult with each provider of treatment they supervise;		
	3. Reviews, at least once each month, a random sample of at least 10% of the records of the offenders who are receiving treatment from each provider supervised;		
	4. Observes, at least once every 3 months, a group counseling session conducted by each team of 2 providers who conduct counseling sessions for the program;		
	5. Prepares an annual report concerning the performance of each provider of treatment being supervised.		